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Introduction

Welcome to The Salvation Army Ray and Joan Kroc Corps Community Center Day Camp. Our camp counselors are looking forward to spending fun-filled days with your camper during Day Camp. Our goal is to create a positive and safe environment that will enable your camper to make new friends, meet up with old camp mates, and build skills in new and exciting activities. We are dedicated to holding campers to their best, and to challenging them in ways that increase confidence and self esteem. Please read over this entire guide, as it lays out the policies and procedures in place that help foster this environment and create a positive experience for everyone. This guide is meant as a resource for parents to utilize throughout the camp session. However, please do not hesitate to contact the Day Camp Manager if you have questions or concerns.



The Salvation Army Day Camp - An ACA Accredited Camp

We are extremely proud that the Kroc Center Day Camp became an American Camp Association Accredited Camp in 2007. This means that your child is spending their summer in a safe and fun environment, supervised by well-qualified counselors. We have undergone a thorough review of operations, staffing, programming, and safety. The ACA is the recognized leader in organized camps. For more information about the ACA and what accreditation means to parents and the community, visit www.acacamps.org.

Praesidium Accreditation

The Salvation Army Kroc Center also has been awarded accreditation a Praesidium Accreditation. Praesidium, Inc. is the leader in abuse risk management. To attain this accreditation, we underwent a rigorous risk assessment to review and scrutinize eight primary operational areas within our business including: policies, screening and selection, training, monitoring and supervision, consumer participation, feedback systems, responding and administrative systems. Praesidium Accreditation is a prestigious honor that publicly demonstrates to consumers that we have worked to achieve the highest industry standards in abuse prevention.

The Salvation Army Mission Statement

The Salvation Army's mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination.

The Day Camp program provides children of all ability levels the opportunity to play and grow in a positive and safe environment. We strive to develop the whole child, mentally, physically, and emotionally through structured group activities that aid in socialization and self-confidence.

Statements of Belief

The Kroc Center Day Camp is proud of our inclusive environment, one in which camp can truly be for everyone. In an effort to fully embrace inclusion and acceptance of all, we believe that:

1. Every child can make friends.
2. Every child can participate.
3. Every child can be successful.

Camp Goals

- 1) To facilitate personal growth & safety.**
 - a) Be able to identify personal strengths through discovery and participation in activities.
 - b) Campers will assist with the set-up of activities and the delivery of activity rules after gaining an initial introduction to the activity.
 - c) Campers will gain an understanding of safe practices for all activities, demonstrated by following all camp rules and instructions given by counselors. Campers with difficulty following rules will receive additional behavioral assistance; improvement noted by a marked decrease in disciplinary action and Report to Parent forms.

- 2) To foster personal character development and respect for others.**
 - a) Campers will gain an understanding of the camp rules. Campers are responsible for collaboratively creating ownership over expectations through the creation of the weekly Camp Contract.
 - b) Campers will spend time, each day, in small “huddle” groups working as a team through the Kroc Character Curriculum.
 - c) Campers will clean up after themselves, ensuring that each area is better than they found it.
 - d) Campers will share in the responsibilities of caring for the RJKCCC by treating all gear and equipment with respect and picking up trash.

- 3) To develop skills in activity-specific areas.**
 - a) Campers will be able to demonstrate skill comprehension through mentoring other campers.
 - b) Campers enrolled in specialty camps will be able to demonstrate an understanding of skills through curriculum that builds upon previously-learned skills, culminating in a performance or presentation at the end of the week.

- 4) To have fun!**

Contact Information

Kroc Center Day Camp Office

6753 University Ave.

San Diego, CA 92115

Phone: 619-269-1470

Fax: 619-269-1476

Email: SDKroc.Camp@usw.salvationarmy.org

www.sd.kroccenter.org/daycamp.html

www.facebook.com/krocdaycamp

Day Camp Manager – Alex Avestruz

Office Phone: 619-269-1438

Email: Alex.Avestruz@usw.salvationarmy.org

Camp Hours

Regular Camp

Monday- Friday

8:00a.m. – 4:00p.m.

Camp sessions last one week (Monday-Friday).

Extended Care

During summer sessions, there is a \$20 charge per camper, per week, which includes both morning and afternoon Extended Care. You may drop campers off as early as 6:30a.m. & pick up as late as 6:00p.m. Extended Care is FREE during Fall, Winter, and Spring Camps. Parents do not need to enroll in Extended Care during these times.

Late Pick-Up

A late fee of \$1 per minute per child is applied if you pick-up your camper after 4:00p.m. (6:00p.m. if your camper is enrolled in Extended Care). Please allow yourself plenty of time in anticipation of traffic and/or volume of parents at the Day Camp pick-up. (The time recorded for pick-up is when you initially arrive, not when you actually leave with the camper).

Summer Sessions: If your child is not enrolled in Extended Care and you know you will be late, please call the Camp Office and authorize Day Camp staff to place him/her in Extended Care. You will be asked to pay for Extended Care upon arrival. Any camper not enrolled in Extended Care, and not picked up by 4:00p.m. will be marked at the sign-out table. The parent may choose to enroll the camper in Extended Care for the remainder of the week, and will be asked to pay the balance upon arrival.

Every attempt will be made to contact parents. If we have not heard from the parent by 7:00p.m., Child Protective Services will be notified.

Drop-off & Pick-up Procedures

Changes to Drop-off & Pick-up procedures: Parents, please be advised that specific drop-off and pick-up procedures are subject to change. Day Camp staff will provide signage and information if we must change the location or set-up of sign-in and/or sign-out due to inclement weather or extenuating circumstances which are beyond the scope of our direct control. Please feel free to contact the Day Camp Manager, Day Camp Office, or Gymnasium Front Desk if you have any questions about dropping off or picking up your child.

Safety: The Salvation Army Kroc Center is a public facility. The Gymnasium and surrounding parking lot are typically busy during Day Camp drop-off and pick-up times. Please keep in mind the safety of your family and all of our users by adhering to the following guidelines:

1. Leave your home/work with enough time to anticipate a crowded parking lot; rushing and distractions minimize the safety of all patrons.
2. Follow posted speed limits (5MPH).
3. Park in designated parking spaces only; the driveway in front of the recreation field is a fire lane **only**, not a loading zone.
4. Skateboards and bicycles are not to be ridden in the parking lot of adjacent sidewalks.

Fall & Winter Camps: Drop-off is at the Gymnasium from 6:30a.m. – 8:30a.m. Pick-up is at the Gymnasium from 3:30p.m. – 6:00pm.

Spring & Summer Camps: Drop-off is at the Recreation Field entrance during normal camp hours; 8:00a.m. – 8:30a.m. Children can be picked up at the Recreation Field from 3:30p.m. – 6:00p.m. Extended Care drop-off occurs at the Gymnasium from 6:30a.m. – 8:00a.m.

Adults must present current picture I.D. when signing campers out. Only those listed on the as Authorized to Pick-up will be allowed to sign campers out. Valid forms of I.D. include valid state-issued identification card, driver's license, military identification card, or passport. Only the parent who enrolled a camper in Day Camp is approved to make changes to the list of individuals authorized to sign-out a camper. I.D. is required to make changes.

Parents may authorize children age 12 or older to sign himself/herself in & out of camp. This can be indicated on the Camp Waiver form or the Change of Authorization form, available at the Day Camp Office. The camper will only be permitted to sign-out at the official end of the camp day unless the parent has explicitly noted otherwise. Please understand that when a camper is given authority to sign himself/herself out, they are no longer in the care of Kroc Center staff.

Late Drop-off/ Early Pick-up

Parents arriving after 8:30a.m. for drop-off will report to the Day Camp Office (Gymnasium Guest Services Desk for non-summer sessions) to sign-in their child. Parents arriving prior to 3:30p.m. to pick-up a camper will also report to the Day Camp Office (Gymnasium Guest Services Desk for non-summer sessions). Please remember to arrive with plenty of time in consideration that your camper's group may be at the opposite end of the facility and it may take a few moments to drop-off or pick-up your camper.

Registration & Enrollment Information

Camp registrations can be accepted in two ways: in person at the Kroc Center Gymnasium or online at <http://www.sd.kroccenter.org/daycamp.html>.

Enrollment forms must be complete in order to be accepted by Kroc Center staff. For Kroc Adventures, please indicate which age group you wish to enroll your child in, (example: a 7- year old can be in KA 6-7 or KA 7-8). Fill in every space on both sides of the form, marking "N/A" in those spaces that do not apply to your child. Please note that incomplete forms may not be processed.

Age Policy

For summer sessions children must be the age indicated in the camp descriptions in the Summer Day Camp Guide by September 1, 2018 in order to enroll in that camp. For non-summer seasons the camper must turn the age indicated by the camp within 30 days of the camp date. Children must be at least four years old on the first day of that camp session to enroll in Pee Wee Camp. No Exceptions. Campers with special needs will be enrolled in age-appropriate camps. See page 15 for more information on inclusion.

Deposits

A \$25 non-refundable deposit is required to reserve a space for a week of camp for each child. Deposits are not transferable between sessions. Deposits can only be made in-person at the Kroc Center.

Late Registration

Payment in full is due **1 week** prior to the start of camp or you will forfeit your registration & deposit and the spot will become available to others. Enrollment may be reinstated pending space availability.

Membership Discount

To receive Day Camp membership rates, membership must be current for the **camper** at the time of registration and the time the session takes place. Membership information is available at the Gymnasium Guest Services Desk or online at www.sd.kroccenter.org/membership.html.

Cancellations

No cash or credit card refunds are issued unless a Day Camp session is cancelled by the Kroc Center.

Cancellation credits will be issued via a Kroc Center Gift Card and distributed directly to the participant.

Cancellation at least one week prior to the start of the camp session: full credit on a Kroc Center Gift Card toward Kroc Center programs minus the \$25 non-refundable deposit fee.

Cancellation less than one week prior to the start of the camp session: no credit will be issued.

Credit applications are available at any venue Guest Service Desk and the Camp Office. All credit applications must be submitted prior to the week of desired cancellation.

Transfers

Please complete the Change of Enrollment form for all Day Camp session transfers. Transfer requests are not guaranteed. Requests must be made one week prior to each camp. Balances resulting from a transfer must be paid one week prior to the start of the camp. Summer Day Camp Sign-Up Spectacular discounted fees are non-transferable.

Camp Assumption of Risk & Liability Waiver and Health History Form

This form can be found on the backside of the Day Camp Registration Form or done digitally if registration is done online. A current season waiver must be completed in full and on-file with The Salvation Army Kroc Center Day Camp Office prior to your camper's first day of camp. **No camper will be permitted to participate in camp activities until this document is on file.** As camper and contact information may change, parents are required to complete a new waiver

form for every day camp Summer season. A shorter Add-A-Session form can be filled out for other seasons (Fall, Winter, and Spring).

Health Information

According to ACA Accreditation Standards and California State Law, parents are required to provide health insurance policy information for each child, verification that immunizations are current, and the date of the last Tetanus shot. To ensure health and safety, parents are required to submit an updated form each camp season. A signature is required for parents who do not immunize due to personal beliefs.

Day Camp Counselors

We feel confident that we have the best staff around! Our staff is as diverse as our campers. The majority of our staff is recruited from local colleges and universities with backgrounds in Recreation, Education, Special Education, Drama, Fine Arts, Psychology, Christian Education, Business, and other diverse fields of study. A number of our staff are enrolled in graduate or teaching credential programs. Most importantly, our staff is made up of people who love kids. They want to spend their time playing, teaching, and working with children. All Kroc Center Day Camp staff members are certified in basic First Aid and CPR and receive extensive training prior to the start of camp. You can be sure that we are hiring the “best of the best” to work with your children.

Ratios

To maximize the learning experience and to maintain a safe environment, Kroc Center Day Camp ensures sufficient staff-to-camper ratios as recommended by the American Camp Association and will not exceed 1:10. A minimum of two staff must always be present, regardless of the number of campers. This will be adhered to during irregular camp hours (Extended Care and All Camp).

Tips/ Gifts

The Salvation Army policy states that employees are not to accept tips, gifts, or other gratuities. We encourage you to make a donation to help children who otherwise wouldn't be able to go to camp through our scholarship program. Contact the Family Resource Center at (619) 269-1430 for more information.

Day Camp Visitors

Sending your child away to camp for the first time can be stressful. We encourage parents to check out Day Camp in action. Please stop by the Camp Office (Gymnasium Front Desk during non-summer sessions) and be prepared to show identification to ensure that all visitors are listed as authorized adults to pick-up a child. You'll receive a “visitor” badge and be directed to the group's location. We ask that you observe for a limited time and from a distance, so as to maintain safety procedures in activity areas.

Communications

Making changes to list of authorized individuals

Only the parent who enrolled a camper may change the list of individuals authorized to pick-up a camper. This should be done in-person at the Camp Office (Gymnasium Front Desk during non-summer sessions). Identification is required.

Contacting your Camper

We understand that urgent situations arise. If you should ever need to reach your child while she/he is in camp, please call the Kroc Center Gymnasium Front Desk. During the summer season, you may call the Camp Office. A Kroc Center staff member will be able to reach your child's counselor and either relay a message or bring the camper to the nearest phone.

Cell Phone Policy

Social development is one of our top values; use of cell phones creates a distraction and a "disconnect" between campers and the activities being led, as well as their overall involvement with peers and the camp program. Please do not send your camper with a cell phone to camp.

We understand that you may want to check-in on your camper periodically throughout the day; however, please use one of the above-mentioned methods of communicating with your child. If there is a specific reason you would like your child to carry a cell phone, please communicate with a Camp Coordinator. If an approved cell phone becomes a distraction or is used in addition to the expressed reason, his/her counselor will take possession of the phone and return it at the end of the day.

Communicating Camper Information to Day Camp Staff

Exchange of information between parents and staff provides insight for both parties. It is vital that you inform us of changes in your child's life so the staff may provide the best care possible. We will treat this information with the utmost concern. There are several methods in which you may contact the Day Camp staff about your child.

- **Enrollment Form**: Parents are encouraged to indicate any circumstances that may affect the child's experience at camp on the Camp Waiver Form. This information is passed onto his/her counselors on the first day.
- **Telephone**: During the summer, you may call the Day Camp Office. At all other times, contact the Day Camp Manager to relay information regarding your camper.
- **Email**: Written notification is an excellent way to communicate information about your camper, as well as specific questions or concerns you may have. You can contact the Day Camp Manager directly (alex.avestruz@usw.salvationarmy.org). Anticipate an email or phone response within 24 hours.
- **In-Person**: During sign-in & sign-out, the Camp Coordinators or Day Camp Manager are typically available to discuss your camper's needs or any questions or concerns you may have.

Communicating Camp Changes to Parents

Group schedules are available at the beginning of each week. If a change is made that will affect daily packing lists or affects the location of sign-in or sign-out, staff will communicate the change to campers and inform parents with notices at sign-out the day before. Parents are also encouraged to check out our website and Facebook page for updates, changes and special events. If you have any concerns about potential changes to camp due to inclement weather or

other unforeseeable forces, please don't hesitate to contact the Camp Office or the Day Camp Manager for specific details.

What's New @ www.sd.kroccenter.org?

Publications & Forms

All of the publications and forms you'll need for a successful summer can be found on the website. If you can't find the form you need, please contact the Day Camp Manager; we're always willing to add new resources.

facebook

Become a fan of Kroc Center Day Camp on Facebook: www.facebook.com/kroccdaycamp. We'll keep you informed about upcoming camp events, discounts and the latest happenings at the Kroc Center. In addition, we'll post photos and videos to give you inside look into each week at camp. In keeping with our confidentiality and security policies, the Kroc Center will carefully monitor the content of our page.



What to Expect at Day Camp

All group schedules are emailed to parents the Friday before the first day of each camp session, and we make every effort to remain true to those schedules. The Camp Office & Gymnasium Front Desk will be alerted if changes are made. Below is a description of what to expect while at camp.

Kroc Christian Character Curriculum

The Kroc Character Curriculum emphasizes the development of the whole child – within their environment – to help them grow physically, mentally, and socially. Each day at camp, participants will spend time in small group “huddles” examining biblical lessons that promote integrity and character development.

Morning Game

Day Camp kicks off each day with an all-camp morning game, ice-breakers, songs and/or stretching exercises.

Lunch

Lunch and morning snack are provided to each camper free of charge. If your camper is a picky eater, has severe allergies, or has very limiting dietary restrictions, we encourage you to pack a lunch from home; however, choosing not to use this benefit will not reduce the price of camp. Meals are prepared hot on the premises each day and provide one third of the USDA daily-recommended nutrition. At least one vegetarian option is available each day. Menus are available at sign-in at the beginning of each week and will be emailed to parents the Friday before the first day of each camp session.

Sports, Specialty, and Spiritual Discovery Camps

Campers in sports, specialty, and spiritual discovery camps follow the same basic schedule of sign-in & out procedures, as well as daily introduction activities. Children enrolled in sports camps spend approximately three hours daily focusing on skills and play of their sport; the remainder of the day is spent exploring other activities at the Kroc Center, which may include: ice skating, field games, arts & crafts, swimming, and rock climbing. Our non-sport specialty camps, include 3-5 hours each day spent exploring the designated curriculum, with the remainder of the day participating in various activities. Campers in specialty camps are not guaranteed to visit each of the Kroc Center venues. Campers enrolled in spiritual discovery camps will spend approximately two total hours each day in chapel and small group times, examining exciting lessons from the Bible. The remainder of the day will be spent exploring other exciting activities at the Kroc Center.

Summer Thursdays in the Theatre

What better way to beat the heat than to enjoy a few relaxing hours in a full-size movie theatre? Most Thursday afternoons, campers watch a movie in our Performing Arts Theatre. Movies are selected based on appropriateness for the general camper population (G or PG), as well as the weekly theme.

IMPACT!

IMPACT! is a weekly gathering every Wednesday from 2:00p.m. to 3:00 p.m. designed to share the love of Christ through high-energy music, fun activities, and a contemporary message designed for youth. Campers will have the time of their lives while building community, making new friends, and experiencing God in a fun way. This is included for all camps and staffed in conjunction with Kroc Center Ministries.

Summer Fridays “All Camp”

Each Friday afternoon is All Camp: all campers come together on the Recreation Field for a theme-related carnival-like event.

What to bring to Day Camp

Attire

Campers are required to wear socks & closed-toe shoes daily. Campers should wear season-appropriate clothes in which they are ready to play hard and get dirty! Outside snaps, buttons or ties are not recommended as they may catch on things during play. For girls, we do not recommend skirts or dresses.

Pee Wee Parents: Please send your child in clothing and footwear she/he can put on without assistance.

Backpack/ Bag

Campers should bring a backpack or bag to carry all of their belongings. EVERYTHING should be labeled. Please consider packing:

Sweater & long pants - Campers should have a sweater on ice skating days-it gets COLD in there!

Extra snacks - Please do not send candy or sugary drinks as snacks. An afternoon snack is especially important for campers enrolled in Extended Care.

Sunscreen (SPF 35 or higher is recommended) - It is recommended that you apply once prior to arriving at camp. In keeping with child safety standards, counselors are not permitted to apply sunscreen on campers; however, they can instruct and supervise the reapplication of sunscreen at least once during the day.

Swimsuit - During Spring & Summer sessions, campers may go swimming up to two times per week.

Pack a suit, sandals, and towel on Mondays in case the group is scheduled to swim, as well as other days as indicated. (Campers swim during Fall & Winter sessions depending on weather conditions).

Pee Wee Campers Only- Pee Wee camp is scheduled for a daily “quiet time” during which the campers may either take a brief nap or do a quiet activity. Parents are encouraged to send children with a blanket, special book or something else that helps the child relax. No valuables, please.

Lost Items

Lost & found items are kept for two weeks after a session, and then donated to the local Salvation Army Thrift Store. The Day Camp lost & found box is available at sign-in and sign-out and the Camp Office; smaller items are stored separately. Additionally, each venue of the Kroc Center has a lost & found. If your camper believes she/he lost something in a specific area of the Center,

we recommend that you either stop by that venue or contact the Gymnasium Front Desk for assistance.

What NOT to bring to Camp

Below is a list of items that are not welcome at the Kroc Center Day Camp. Should your camper bring these, they will be confiscated & given to the parent at sign-out. This policy is for the campers' safety, as well as to encourage group interactions. Additionally, the Kroc Center is not responsible for camper possessions that are broken, lost, or stolen. Please do not have your camper bring valuables!

- Cell phones. (See Communications section).
- Electronics: Tablets, iPods, electronic games, video cameras, etc.
- Expensive jewelry or other belongings.
- Shoes with wheels in the soles ("heelies").
- Personal toys such as cards/trading games, motorized cars, boats, dolls, stuffed animals.
- Pets.
- Drugs or alcohol of any type.
- Weapons: guns, knives, num chucks or any other weapon (real or pretend).

Food "donations"/ Treats

In order to maintain compliance with food safety regulations and in consideration of campers with special dietary restrictions, the Kroc Center Day Camp is not permitted to accept donations of food unless prepared commercially. We do want to celebrate the camper's successes and experience at camp and truly appreciate parents' desire to provide treats or goodies for the campers. Please check with a Camp Coordinator prior to bringing in special treats for your child's group.

Money

We do NOT encourage campers to bring money to camp. Just like personal valuables, there is the chance of it getting misplaced. If you'd like to send your camper with a couple of dollars to use at designated vending machine times (below), please give your child no more than \$5.00.

Vending Machine Policy

Vending Machines are off-limits to campers except during lunch. Items purchased at other times will be confiscated & given back to the camper at the permissible time.

Behavior Expectations

The Kroc Center Day Camp program strives to offer every child, regardless of ability, the opportunity to participate in recreational activities that are both fun & educational, allowing him or her to learn new skills, foster relationships, and build self-confidence. Our counselors work to create a positive environment that is free from discrimination or other factors that may prohibit campers from having an enjoyable experience at camp.

Every child deserves to have a positive experience at camp, free from peer pressure, excessive negativity, and any other behavior that negatively affects his/her self-esteem and/or ability to fully participate in camp activities. We take bullying of any kind very seriously. Day Camp

counselors are trained in utilizing positive discipline techniques to create a positive camp environment that welcomes growth & learning.

At the beginning of each camp session, counselors and campers work together to create a Camp Contract and outline the consequences for misbehavior. The best way to deal with problems is through a proactive approach-informing the campers of what is expected of her or him and creating an environment that fosters openness, respect, and fun. Children thrive creatively within a structured system; by giving the campers boundaries and expectations, the counselors give them the freedom to play and learn through their experiences.

Behavior Resources - Family Resource Center

The Kroc Center Family Resource Center offers more than just scholarships. Camp parents seeking guidance regarding behavioral challenges with their children may request a FREE consultation with an RJKCCC social worker. Members and program participants may also take advantage of the following opportunities:

- Emergency Assistance
- Access to daily living services for residents within the Kroc Center's Service Area (food boxes, clothing, etc.)
- Access to developmental & health screenings; Food Stamp pre-screening
- Christmas Toy & Joy Program

Camp Contract

Counselors review the rules at the beginning of each camp session. At the most fundamental level, campers are expected to keep hands, feet, and all objects to themselves, listen to all instructions, and stay with the group at all times. Campers are encouraged to identify other expectations they would like to set for themselves. We expect campers at the Kroc Center to respect themselves, respect others, and respect their environment.

Behavior Management Policy

Preventing negative behavior from occurring is the best way to avoid consequences for misbehavior. Regardless of how positively a camp group begins their journey, various factors may contribute to a camper breaking the rules established by the Camp Contract, resulting in the need for disciplinary action. Should disciplinary action become necessary, our Day Camp staff will utilize verbal warnings, time out sessions, and sometimes parents will be asked to pick-up their camper. If a camper's behavior warrants disciplinary action, the parent is provided with a Report to Parents form at sign-out, explaining the situation and what action was taken. Any questions about the incident may be directed to the Day Camp Coordinators or Day Camp Manager. Feedback is welcome; we want to do everything possible to make sure each camper has a positive camp experience.

More serious or repeat offenses will require a camper to be placed on a Behavior Contract that is developed cooperatively between Day Camp Staff and the camper's parents/guardians. Some acts, such as fighting, theft, possession of weapons/drugs, will result in immediate suspension or expulsion, necessitating removal from camp. A parent or an authorized adult is responsible for picking him/her up immediately. No refunds or credits are granted for missed days of camp due to behavior problems.

Pool Area

All campers change in the common gender-specific locker rooms for swimming, under supervision of counselors. Campers who wish to swim in the deep water pool must pass an end-to-end swim test at the beginning of each swim session. Children that cannot swim well are required to remain in the shallow Recreation Pool. Due to safety concerns, only US Coast Guard approved floatation devices are permitted in the pool. Day Camp can provide a floatation device if a camper requires one. Pool toys of any kind are not allowed. In order to provide the best care possible, please indicate if your camper is “Water Safe” or not on the Camp Waiver Form.

Medical Protocol

If your camper has any special medical needs, please include this information on the Camp Registration Form. This includes all medical or behavioral diagnoses that may affect your child’s experience at camp. Even if your child does not take medication for the condition, knowledge of the condition helps our counselors to provide the best care possible for your child. A Coordinator will contact you to find out more detailed information about the camper’s needs, medications & any side effects they may have during their experience at camp.

Medications

If your child needs medications administered during the camp day, a Medical Information Sheet must be completed and the medication(s) dropped off in their original prescription container with your child’s name printed on the label and placed in a plastic bag. All medications are stored in locked containers in the Camp Office. The Kroc Center Day Camp does not provide over-the-counter medications for campers. Staff is not authorized to dispense over-the-counter medications to children unless they are accompanied by a written note from the camper’s parent, the Medication Information Sheet, and submitted in a plastic bag with the camper’s name clearly marked.

Administration of Medications: A Coordinator will administer all medications according to the Medication Information Sheet on file for the camper.

Centrally Stored Medications: Some parents may have multiple containers of a child’s medication. If you would like to keep a medication onsite overnight for the duration of the camp season please see a Coordinator to provide the appropriate information. Otherwise, all medications must be dropped off and picked up daily.

Permission to Carry: If you feel your child can be held responsible for administering his/her own medications (prescriptions such as asthma inhalers and epi-pens), please sign the permission to carry on the bottom of the Medication Information Sheet. Until this section is signed by the parent and child, a Camp Coordinator will administer all medications.

Illnesses/ Injuries at Camp

Camp is not designed to handle ill children. If your camper becomes ill while at camp, our staff will contact you to pick him/her up. Staff will treat minor injuries requiring application of a bandage or ice. If further medical attention is required or if we are unsure of the severity of the injury, parents will be notified immediately. The Emergency Medical System (911) will be activated at the discretion of Camp Coordinators and/or the Day Camp Manager. If we are unable to reach the parents and a child needs immediate medical attention, she/he will be transported to the hospital by an ambulance, and we will continue attempts to reach adults listed on the Camp Waiver Form. All expenses for emergency medical care are the responsibility of the parent or guardian.

Inclusion Program

The Kroc Center Day Camp works to include ALL children in our programs. Parents of children with special needs should contact the Day Camp Manager at least two weeks prior to the desired session's start date to determine whether the Kroc Center can provide appropriate accommodations for your child and which camp(s) will be best suited for him/her. Inclusion Application forms are available upon request or may be downloaded from our website: sd.kroccenter.org/daycamp.html

Notes

Notes